



Disclaimer Form for the Storage, Access and Use of Member's Personal Information

The Environment Society of Oman (ESO) is a registered charity (No 42/2004) which operates under the Ministry of Social Development (MSD) in Oman. Under new guidelines from the Ministry of Social Development, all charities in Oman are now required to share a copy of each members' ID card (resident or national) or passport, and we therefore need to request this additional information from our members. This disclaimer explains how this personal information will be stored and used by ESO.

- **Storage and access:** Copies of personal information (such as resident cards, ID cards or passport copies) will be securely stored on our internal server with access limited to the membership team within ESO. No one outside of the membership team will have access to the data.
- **Use of data:** ESO will be required to share copies of the ID cards and/or passports of all members registered with ESO with the Ministry of Social Development on an annual basis in advance of our Annual General Meeting (AGM) usually held in March of each year. We cannot comment on how the data will be used by the Ministry of Social Development. ESO will not share this data with any other third parties.
- ESO commits to notify members if there are any changes to the above terms of storage, access and use of data.

If you would like additional information, please do not hesitate to contact us at: membership@eso.org.om.

Warm regards,

ESO's Membership Team